



BOARD MEETING AGENDA

SEPTEMBER 6, 2022

08:00 PM - Middle School Auditorium

1. Opening Meeting: Call to Order/Pledge - President Bill Swanson

2. Student/Staff Recognition and Board Reports

3. Reading of Correspondence

4. Recognition of Visitors

5. Public Comment Period

6. Approval of Minutes

6.a. Regular Board Meeting and Committee of the Whole Meeting Minutes for August 22, 2022

7. Financial Reports

7.a. Payment of Bills

General Fund

Procurement Card	\$	38,726.82
Checks/ACH/Wires	\$	562,346.18
Capital Projects Reserve Fund	\$	160,438.70
Cafeteria Fund	\$	119.00
Student Activities	\$	-
Total	\$	761,630.70

Motion to approve the Payment of Bills as presented.

8. Old Business

9. New Business

10. Personnel Items - Actions Items

10.a. Athletic Staffing Updates

Mr. Scott Penner, Director of Athletics and Student Activities, has provided Athletic Staffing Updates:

- Morgan Beamer has provided a letter of resignation from the position of Assistant High School Track and Field Coach.
- Christina Collins is recommended to be a Volunteer Coach for the Girls' Soccer Program.
- Dillon Wakefield is recommended to be a Volunteer Coach for the Football Program.

The administration recommends the Board of School Directors approve the resignation and volunteers as presented.

10.b. Extra Duty Position for Mentor

Based on the provisions of the Teacher Induction Program, each teacher new to a school district or building is assigned a mentor teacher. As per the provisions of the Collective Bargaining Agreement between the Big Spring School District and the Big Spring Education Association, individual mentor teachers receive a stipend:

Inductee	Building/Subject	Curriculum Mentor
Jan Beck	Middle School	Rebecca Whigham

The administration recommends the Board of School Directors approve the 2022-2023 mentor teacher as presented.

10.c. Recommended Approval of a Tax Coordinator and Admin. Assistant for Business Affairs

The administration would like to recommend Barbara Kuhns as a full-time Tax Coordinator and Administrative Assistant for Business Affairs. Barbara will work 232 days at 7.75 hours per day at the D-10 salary rate on the Classified Compensation Plan for the 2022 - 2023 school year. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

The administration recommends the Board of School Directors approve Barbara Kuhns as presented.

11. New Business - Actions Items

11.a. Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Stephanie Morris	\$1,890.00
Adam Oldham	\$1,890.00
Karen Ward	\$3,096.00
Amanda Webber	\$1,542.25

The administration recommends the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Educational Association, the Act 93 Agreement, and the Big Spring School District.

11.b. Recommended Approval of the Proposed 2022-2028 Strategic Plan

Mr. William August, Assistant Superintendent, and the District Improvement Committee, have updated and prepared the proposed 2022-2028 Strategic Plan which was presented to the Board of School Directors at the August 22, 2022 meeting.

The administration recommends that the Board of School Directors approve the updated 2022-2028 Strategic Plan as presented.

11.c. FFA Conventions and Conferences 2022 - 2023

The FFA would like to request permission to attend the conventions and leadership conferences listed below:

- National FFA Convention - October 25 - 29, 2022
- State FFA ACES Leadership Conference - February 11 - 12, 2022
- State FFA Legislative Leadership Conference - March 26 - 28, 2022
- FFA Spring Trip - April or May 2023
- State FFA Convention - June 13 - 15, 2023

The administration recommends the Board of School Directors approve the FFA travel for 2022-23 as presented.

11.d. Recommended Approval of Supplemental Installation Work for the Interactive TV Project

Lobar encountered additional work to complete the Interactive TV Panel Project. This unforeseen work included removing whiteboards and placing blocking behind classroom walls. The total project, including the supplemental work, is still within the total project budget the board approved.

The administration recommends the Board of Directors approve the supplemental installation work for the interactive TV project to be completed by Lobar.

11.e. Recommended Approval of Capital Project Payments

The following invoices are for payment within the Capital Project Fund:

- Interactive TV Panel Project - Clelan's Custom Welding, Inc. #5324 for \$800.00
- Wifi and Switch Project - CNI #1034617-IN for \$58,172.19

The administration recommends the Board of School Directors approve the invoices to be paid from the Capital Reserve Project Fund.

11.f. Agreement 2022 - 2023

The **Hire Me and Ship SAILS Program Agreement** between Shippensburg University and Big Spring School District for 2022-2023 has been reviewed by Mr. William Gillet, Director of Student Services. The Hire Me program is a work skills program at Shippensburg University to assist 14-18 year old High School students with disabilities. The Ship SAILS program is for district students ages 18-21 who have met District requirements for graduation but continue to be eligible for special education services until the age of 21.

11.g. Athletic Fundraisers

Mr. Scott Penner, Director of Athletics and Student Activities, is requesting permission for the following Athletic Fundraisers:

- Girls' Soccer Team to conduct a sandwich/sub fundraiser during the month of September.
- Cheerleaders to conduct a Shady Maple Farm Market baked goods fundraiser during the month of September.
- Girls' Basketball Team to conduct a golf tournament fundraiser on October 1, 2022 at Eagles Crossing Golf Club.
- Football Team to conduct a Rubber Ducky Regatta fundraiser on October 3, 2022 at Laughlin Mill Park
- Boys' Soccer Team in conjunction with the Leo Tempus Club to conduct a Chicken BBQ on October 15, 2022 at the Newville Car Wash/Zion Lutheran Church parking lot.

11.h. Recommended Approval for Volleyball Team Travel

Mr. Scott Penner, Director of Athletics and Student Activities, received a request from the Girls' Varsity Volleyball Team for the team and coaches to attend the Parkland Invitational Volleyball Tournament at Parkland High School in Allentown on September 16 and 17, 2022.

The administration recommends the Board of School Directors approve the request for the team to participate in the tournament as presented.

11.i. Recommended Approval of Utilization Request

- Sue Martin on behalf of Wyldlife Youth Group is requesting utilization of the middle school gym on October 9, November 13, and December 11, 2022.

Because the request involves Sundays, Board action is necessary.

The administration recommends the Board of School Directors approve the utilization request as presented.

12. New Business - Information Item

12.a. Long-Term Substitute through ESS the District's Substitute Agency

Mr. William August, Assistant Superintendent, recommends the following candidate to serve as a long-term substitute teacher:

- Andrea Kreamer to serve as long-term substitute 4th Grade Teacher at Newville Elementary until Kristin Wiley can start in the position.

12.b. Proposed Adoption of Updated Curriculum

Mrs. Nicole Donato, Director of Curriculum and Instruction, is recommending updated curriculum which is available in the Curriculum Center for review by the Board of School Directors. The administration will present the curriculum for Board approval at the September 19, 2022 Board meeting:

High School

Anatomy and Physiology (Updated)

12.c. Proposed Draft of the Big Spring School District Comprehensive Plan

Mr. Bill August, Assistant Superintendent, would like to submit the Comprehensive Plan for Board review. The Plan is posted for the mandatory 28 day public review and will be presented at the October 3, 2022 Board meeting as an action item for approval.

13. Discussion Item

14. Board Reports

14.a. District Improvement Committee - Mr. Fisher and Mrs. Webster

14.b. Athletic Committee - Mr. Deihl, Mr. Fisher, Mr. Myers, and Mr. Wardle

Meeting Dates: Oct. 6, Dec. 7, Feb. 7, March 16, and May 17

14.c. Cumberland Perry Area Career and Technical Center - Mr. Piper and Mr. Wardle

14.d. Building and Property Committee - Mr. Over, Mr. Piper, Mr. Roush, and Mr. Wardle

14.e. Finance Committee - Mr. Deihl, Mr. Over, Mr. Piper, and Mr. Myers

14.f. South Central Trust - Mr. Deihl

14.g. Capital Area Intermediate Unit - Mr. Swanson

The **CAIU Board Meeting Agendas** are available every month to the public for review the Wednesday before every board meeting. The agendas can be found on the CAIU web page under the BOARD/BOARD AGENDAS (the public access is listed on the left hand side of the page) or ***click [HERE](#)***. Board meeting minutes, Board Highlight's and Executive Director's Reports are also readily available at the same link.

14.h. Tax Collection Committee - Mr. Swanson

14.i. Future Board Agenda Items

14.j. Superintendent's Report

15. Meeting Closing

15.a. Business from the Floor/Board Member Comment

15.b. Comment Future Board Agenda Items

15.c. Adjournment

Meeting adjourned at _____ pm, **September 6, 2022**

Next scheduled meeting is **September 19, 2022**